

# Overview & Scrutiny Board

## Agenda

Wednesday 7 December 2011

7.00 pm

Courtyard Room - Hammersmith Town Hall

### MEMBERSHIP

Administration:	Opposition
Councillor Alex Karmel (Chairman) Councillor Victoria Brocklebank-Fowler Councillor Georgie Cooney Councillor Rachel Ford Councillor Lucy Ivimy Councillor Donald Johnson	Councillor Andrew Jones Councillor PJ Murphy Councillor Sally Powell

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[http://www.lbhf.gov.uk/Directory/Council and Democracy](http://www.lbhf.gov.uk/Directory/Council_and_Democracy)

**Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.**

Date Issued: 29 November 2011

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<u>Item</u>		<u>Pages</u>
<b>1. MINUTES AND ACTIONS</b>		1 - 12
	To approve as an accurate record, and the Chairman to sign the minutes of the meeting held 21 September 2011.	
<b>2. APOLOGIES FOR ABSENCE</b>		
<b>3. DECLARATIONS OF INTEREST</b>		
	If a Councillor has any prejudicial or personal interest in a particular item they should declare the existence and nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.	
	At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a prejudicial interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken unless a dispensation has been obtained from the Standards Committee.	
	Where Members of the public are not allowed to be in attendance, then the Councillor with a prejudicial interest should withdraw from the meeting whilst the matter is under consideration unless the disability has been removed by the Standards Committee.	
<b>4. ENGAGING WITH YOUNG PEOPLE THROUGH OVERVIEW AND SCRUTINY</b>		13 - 24
	This report is written by the Children and Young People's Involvement Officer and members of the Borough Youth Forum (BYF). It outlines the potential for the involvement of young people in the Hammersmith and Fulham Overview and Scrutiny committees.	
<b>5. THE TRI BOROUGH ICT STRATEGY</b>		
	A presentation by the Assistant Director – Procurement, to provide the key issues on the Tri-Borough ICT Strategy.	
<b>6. REFORMING CUSTOMER ACCESS AND PUBLIC SERVICE DELIVERY</b>		25 - 31
	A report on Customer Access and Service Delivery with a particular focus on the self serve strategy and e-services programme.	
<b>7. COMMUNITY BUDGET - THE PRISON LINK PROJECT</b>		32 - 35
	This report sets out details of a £300,000 community budget award from the DfE to deliver a 'Prison Link' project which aims to reduce re-offending rates and invites Members to consider how the Council and its partners might expand their Community Budget.	

- 8. THE HAMMERSMITH AND FULHAM BRIDGE PARTNERSHIP ANNUAL REPORT** 36 - 48
- A report to set out the performance of H&F Bridge Partnership in both service and financial terms and establish its value for money to the Council over the period 2010/2011.
- 9. SELECT COMMITTEE REPORTS** TO FOLLOW
- To consider the reports from the Select Committees:
- (a) Education
  - (b) Environment and Residents Services
  - (c) Housing, Health and Adult Social Care
- 10. SCRUTINY TASK GROUP PROPOSAL** 49 - 52
- To consider a request from the Environment and Residents Services Select Committee to establish a Task Group inquiry into flooding.
- 11. GET H&F MOVING: PUBLIC UTILITIES LANE RENTAL SCRUTINY TASK GROUP REPORT** 53 - 79
- The report of the Public Utilities Lane Rental Scrutiny Task Group.
- 12. HIGH LEVEL REVENUE AND CAPITAL BUDGET MONITORING REPORT 2011-2012** 80 - 104
- A report to set out the out-turn position for 2011-2012 revenue and capital budgets as at Quarter 2 and explain significant variances.
- 13. MONITORING PERFORMANCE 2011-2012** 105 - 118
- A report to update the Committee on the 2<sup>nd</sup> Quarter status on financial, HR, Electoral Registration and Contact Centre PIs and the process on reporting key PIs contained in the Council's Local Area Agreement and Community Strategy.
- 14. OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME AND THE FORWARD PLAN OF KEY DECISIONS 2011/2012** 119 - 141
- The Committee is asked to review its work programme for the current municipal year. Details of forthcoming Key Decisions which are due to be taken by the Cabinet are provided in order to enable the Committee to identify those items where it may wish to request reports.
- 15. DATES OF NEXT MEETINGS**
- The dates of the remaining meetings scheduled for this municipal year are as follows:
- Tuesday 24 January 2012 (provisional)  
 Tuesday 6 March 2011  
 Wednesday 25 April 2011
- 16. EXCLUSION OF PRESS AND PUBLIC**
- The Committee is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the

public interest in maintaining the exemption currently outweighs the public interest in disclosing the information

**17. HAMMERSMITH & FULHAM BRIDGE PARTNERSHIP  
PERFORMANCE ANNUAL REPORT - EXEMPT ASPECTS**